

Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 12/31/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Kellie Fessler
Date: 12/31/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Thelma Hayter
Betty Cogswell	Joyce Sims
Rick DeBell	Kellie Fessler
Jeffrey Poole	Paul Carr
Shawn Holland	
Deborah Merrill	

Area Programs

Alamance-Caswell	Edgecombe-Nash	Pathways
Albemarle	Guilford	Randolph
Catawba	Johnston	Smoky Mountain
Centerpoint	Mecklenburg	Tideland
Crossroads	Neuse	VGFW
Cumberland	New River	

Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Review December 19th checkwrite results: upcoming checkwrites – January 9, 16 and 23.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for December 19, 2003; preparation for January 9, 2004 checkwrite. Follow-up on action items from last meeting.</p> <p>Area Programs questions and comments regarding December 19th checkwrite. Specific agenda items: Corrections for December 17th meeting minutes will approve at next meeting, TPA status, compliant 835 – adjudicated procedure code and submitted procedure codes, CSAO procedure codes – YP110, YP498 and YP499. Shawn Holland is leaving IPRS; send questions to Q&A instead of Shawn. Any other Area Program questions or comments. Concluding remarks from DMH and/or EDS.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

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1. Administration Notes (Division and EDS review):

General Discussions and Questions:

The Division will end-date eligibility and location code for Blue Ridge, Rutherford-Polk and Trend effective 12/31/2003. Duplicate client ids are being resolved by Western Highlands staff; Shawn Holland is preparing the John Doe file for Western Highlands.

The updated 835-map was forwarded to the Area Programs. Submitted procedure codes returned in second field for match back. This information has been sent to the Area Program.

The new YP9** codes will be added to the crosswalk file. Shawn Holland will review this information and provide the group feedback. HCPCS codes/mini-modifiers will be implemented January 5, 2004. The Area Programs may begin submitting their claims with the HCPCS codes and modifiers January 7, 2004. OPC (Kathy Griffin) is testing the modifiers.

The Controllers' Office requested a copy of the Consolidated Trading Partner Agreement (TPA). Thelma Hayter forwarded a copy of the consolidated TPA to the Controllers' Office for review.

Rutherford-Polk is experiencing difficulties regarding their Electronic Funds Transfer (EFT). EDS will research issue for the Area Program.

The Division was informed this week that communication to Trend should cease. Going forward, all correspondence and all mail should route directly to Western Highlands.

2. Review Results of the Previous Checkwrite:

Please review the attached checkwrite summary report.

CSR Prioritization:

January 5, 2004 is the expected date to implement the HCPCS codes/mini-modifiers. File Maintenance has begun updating the benefit package plans.

Bug Central:

There are currently four bugs in customer review (209198, 218327, 216817 and 221388).

Operations Support (File Maintenance, Security, Help Desk):

No issues to report at this time.

Item No.	Topics
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3. Administration Notes (10:30am Conference Call to Area Programs):

The Area Programs will wait until January 7, 2004 to submit claims with the HCPCS codes/mini-modifiers.

EDS will perform follow-up procedures with those Area Programs that have not submitted their consolidated TPA.

When the Area Programs submit their claims with the mini-modifiers, what comes back on the 835 RA are both the submitted code in SVC06 and the adjudicated code in SVC01. If no modifier is submitted, then both the SVC06 and SVC01 will contain the same code. If a modifier is submitted, then the SVC06 segment will contain the submitted code and SVC01 segment will contain the adjudicated code (internal code if HCPCS/mini-modifier). The Division will forward the updated 835-map to the IPRS Coordinators. Report IPDR3831 will show the adjudicated (internal) code.

DMH has not changed policy regarding the 8-minute rule for the local YP, YA and YM codes. Time reported using HCPCS codes may not be rounded. The HCPCS codes will process like the CPT codes (no up-coding, no down-coding). The Area Programs must use the actual times that were recorded for these services in the calculation of unit of service to be billed.

The YP9** procedure codes are internal codes only. Document will show the Area Programs what they are cross-walked to. The Area Programs will not bill claims using the YP9** codes, however these codes will be used in claims processing and rates will be established for these new codes. The Area Programs need to check their rates, which should be loaded by January 2, 2004. On the array of service spreadsheet, the last spreadsheet should show the crosswalk information.

The Area Programs will not be paid for Prevention through IPRS (paid through the FSR process). YP110, YP498 and YP499 were end-dated effective the January 9, 2004 checkwrite cycle.

Shawn Holland has moved to ACTS (Automated Collection Tracking System). Going forward, the Area Programs will forward all questions and concerns to the IPRS.QandA email address instead of Shawn.

Several Area Programs expressed concerns regarding EOB 8000 (MRMI). Rate request was sent in, but they are still receiving EOB 8000. Rick DeBell suggested to the Area Programs that if it's client specific, please send in with the local client id. Always use local client ids with MRMI rates.

The Division will perform an end of the year audit for TNC population groups. The Division wants the Area Programs to avoid getting paid twice. Rick DeBell will perform follow-up procedures to determine the process (what should the Area Program do regarding TNC).

Area Program will forward Kellie Fessler examples of claims they felt should have been in Retro-Medicaid.

Area Program raised a question regarding whether the Medicaid 835 RA was summary or detail. EDS informed the Area Programs their 835 RA's were republished (resent with details).

Area Programs will forward examples of CNDS numbers not cross-referenced to Deborah Merrill (834 warning for clients with Client Data Warehouse (CDW)). 834 segment missing due to cross-reference (eligibility fails) or deleted eligibility that once existed. CDW meeting is not available to the Area Programs, however Deborah can bring up questions or issues the Area Programs may have during the meeting.

Betty Cogswell asked if there was a way to determine Medicaid eligibility in a batch mode. Medifax charges 30 cents per inquiry. Betty will check Blue E to see what capability they might have available.

Mecklenburg raised an issue regarding case consultation (no HCPCS Procedure Code defined for it). Betty Cogswell stated to the Area Program service will not be reimbursed beginning 1/1/2004

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Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell Betty Cogswell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: SE Regional, Davidson, Onslow, Neuse, Durham, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						